

Section 1 | Logging in to UKG

How to Access Your 2025 Form 1095-C in UKG

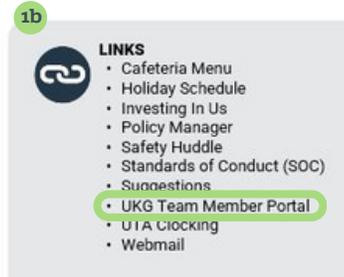
1 Log into UKG

You can access UKG in two ways:

Method 1: Logged into the Augusta Health Network

- 1a Go to Pulse (desktop shortcut).
- 1b Scroll down to the bottom > Under Links > Click on UKG Team Member Portal.

(No User ID or password required.)



Method 2: Off the Augusta Health Network (Internet Access)

- 2a Visit: www.augustahealth.com/employees
- 2b Select UltiPro.
- 2c Enter your User ID (Employee ID #) and Password for UKG.



PLEASE NOTE:

When resetting your UKG password or logging in for the first time, you'll use your date of birth (MM/DD/YYYY). You will then be prompted to personalize it with a new 15-character password.

If you need help resetting a password please contact the IT Service Desk at (540) 332-5555 or ITHelp@AugustaHealth.com

Section 2 | Accessing Your 2025 Form 1095-C in UKG

1 Once you are logged in to UKG (For the best experience, use Google Chrome and be sure to disable your pop-up blocker)

- From the menu, Select 'Myself'
- Select 'Benefits'
- Choose the applicable year (2025) and download your form.

Need Assistance?

For questions about your Form 1095-C or to request a mailed copy, contact Augusta Health Human Resources at HumanResources@AugustaHealth.com or call 540-332-4700.

