Current Catalog

Self Credits Developing a Growth Mindset 0.25 **DISC - The Power of Communication Styles** 2 How to Create a Career Development Plan 0.25 How to Develop a Professional Network 0.25 How to Remove Five Common 0.25 **Communication Barriers** How to Use Verbal, Non-Verbal and 0.25 Written Communication Leading with Emotional Intelligence 0.5 **Speaking Up in Meetings** 0.5 The Art of Managing Up 0.25 **Time Management Essentials** 0.25 What is Career Development and How Can 0.25 You Drive Your Career? What is Communication and Why Does it 0.25 **Sometimes Fail?** What is Networking and Why is it 0.25 Why Communication Skills Matter to Your 0.25 **Professional Success**

More courses coming soon!

Business	Credits
Building Consensus in Meetings	0.25
Handling Difficult Customer Service Scenarios	0.5
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People

Credits

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